

Megan Gansberg

Ph: +61 402 869 199 | Email: megan.gansberg@gmail.com | Locations: Brisbane, Gold Coast, Sunshine Coast, Cairns

Experienced event coordinator and communications professional pursuing a career change to the screen industry. Following my Production Office attachment, I'm keen on opportunities in the Production Office and department coordination.

EXPERIENCE

Screen experience

- Mar – Jul 2026** **Production Office Attachment – Honeymoon with Harry**
Amazon MGM
EP/Line Producer: Anne Bruning | Production Manager: Murray Alford
Assisted travel with coordination of travel and accommodation for company move to Whitsundays region, including liaising with TAG travel agency, tracking costs, TMOs, and sourcing accommodation providers. Supported APOC and Production Secretary with various office duties through all phases of production. Supported Extras Department on-set and with fittings, and ADs with background extras.
- Production Assistant (daily) – Honeymoon with Harry EPK**
Run of Show Productions
On set PA with behind-the-scenes EPK producers.
- Oct 2020** **Runner (sound) – Millionaire Hot Seat (student placement)**
JAM TV

Other professional experience

- 2017 – 2026** **Online Content Strategist – Queensland Health**
Develop and oversee delivery of content strategies for web projects following agile project management.
- Oct 2019** **Communications Supervisor – Caloundra Music Festival**
Managed multi-channel festival communications coordinating with security, public safety, medics and Queensland Police Service for 4-day music festival.
- 2012 – 2019** **Event Coordinator, Programming – Abbey Medieval Festival**
Program manager responsible for developing and delivering festival program, managing entertainers, re-enactment groups and volunteers.

EDUCATION

- 2025** **Assistant Directing Fundamentals**
AFTRS, Griffith University
- 2025** **Screen Industry – On-boarding Program**
TAFE Queensland, Creative Industries Coomera
- 2025** **On Set Onboarding – Working in Screen Production**
AFTRS, supported by The Walt Disney Company
- 2020** **Diploma of Screen and Media (Film and TV Production)**
TAFE Queensland, Creative Industries Coomera
- 2008** **Bachelor of Theatre Arts**
University of Southern Queensland

REFERENCES

Karolina Banda
Production Coordinator
karolinabanda@gmail.com
0414 473 391

Zoe McLachlan
Production Coordinator
zmclachlan@gmail.com
0414 786 767

SKILLS

- Communication
- Problem-solving
- Time management
- Adaptability
- Interpersonal skills
- Project coordination

TECHNICAL SKILLS

- Microsoft Office (Word, Excel, Outlook, PowerPoint)
- Scenechronize
- Smart PO
- CMS (WordPress, Squiz Matrix)
- Project Management Software (Jira, Asana, Trello)
- Content writing
- Adobe Creative Cloud (Acrobat, Photoshop, Premier Pro)
- Project coordination

LICENCES

- Open Driver's Licence (Qld)